

# HOW TO HOST A FOOD DRIVE (IN PERSON)

## 1. Choose a Location

Pick a high-traffic area such as your school, church, or community center.

## 2. Ask for Permission

Get approval from the facility or organization before setting up.

## 3. Set Up Donation Bins

Label bins clearly for specific items (food, hygiene, kids' items).

## 4. Promote the Drive

Use flyers, social media, and word-of-mouth to spread the word.

## 5. Sort and Count Donations

Organize items by type and check expiration dates.

## 6. Deliver Items to a Local Organization

Take donations to a food pantry, shelter, or community center.

## 7. Document the Results

Track the number of items, volunteer hours, and take photos to share your impact.

# HOW TO HOST A FOOD DRIVE (ONLINE)

## 1. Choose a Platform

Pick where you'll host your drive (Instagram, Facebook, etc).

## 2. Set a Goal

Decide what you're collecting and how much.

## 3. Choose Where Donations Go

Pick a local pantry, shelter, or family to receive the items.

## 4. Set Up Donations

Create an easy way to give (drop-off, pickup, or wish list).

## 5. Launch & Promote

Post your drive details and share regular updates.

## 6. Engage & Track Progress

Thank donors, respond to messages, and update totals.

## 7. Sort, Deliver & Share

Organize items, deliver them, and share the impact.